

SU VICTORIA'S CHILDREN AND FAMILIES MINISTRY INTERNSHIP 2020

Church-partnered ministry, training and formation experience with SU Victoria

A year-long ministry immersion in your local church, participating in children and families ministry and regular gatherings with interns from other churches for learning, reflection and formation.

FORMATION

EQUIPPING

EXPERIENCE



| | |
|--|-----------|
| Introduction | 3 |
| Why | 3 |
| What | 3 |
| Purpose | 4 |
| Priorities | 4 |
| Time Commitment | 5 |
| Calendar | 5 |
| Scope | 6 |
| Cohort Gathering Content Areas | 6 |
| Styles of Engagement | 6 |
| Practical Elements | 7 |
| Assignments | 7 |
| On-Ramps | 8 |
| Who Might Get Involved? | 8 |
| Off-Ramps | 9 |
| Outcomes | 9 |
| Who is Involved? | 10 |
| Supervisor | 10 |
| Mentor | 10 |
| Cheerer | 10 |
| Presenters | 10 |
| Investments and Benefits | 11 |
| Finances | 12 |
| Ministry Project | 13 |
| Reading | 14 |
| Agreements | 15 |
| The Participant agrees to | 15 |
| The Church, through the Supervisor, agrees to | 15 |
| The Mentor agrees to | 16 |
| The Program Coordinator, on behalf of SU Victoria, agrees to | 16 |
| The SU Cheerer agrees to | 16 |
| Application Process | 17 |
| Application Questions | 18 |
| Supervisor Questions | 18 |
| Example Position Description Template | 19 |



INTRODUCTION

WHY

Helping children, young people and families experience God's love and Good News is at the heart of Scripture Union's ministry. Equipping volunteers and partnering with churches is vital to this.

Effective discipleship is a journey and is best supported through local ongoing relationships. SU Victoria's Children and Families Ministry Internship has been established to work in partnership with local churches and ministries to form disciples, develop young leaders and build capacity for effective ministry with children and families.

WHAT

The Internship is a year-long ministry immersion in your church, participating in children and family ministry alongside regular gatherings with interns from other churches for learning, reflection and formation.

SU will facilitate the gathering of the cohort of interns throughout the year, face to face and with online options for those who live outside of Melbourne. This includes weekly training and formation, 2 x two-day residential intensives, assignments, reading and some online discussion.

Your church, through your local supervisor, will facilitate your ministry experience and your ministry project. This will include exposure to various aspects of ministry in your setting, practical tasks and leadership responsibilities, reflection, guidance and support.

PURPOSE

Our goal is to see the formation of dynamic leaders who are self-aware, innovative and missional. We hope to resource churches for effective ministry with children, young people and families. We hope to see stronger missional engagement with families. We want to encourage people of all ages to meet God daily through the Bible and prayer.

- It's not (just) a gap year – it includes ministry and mission training
- It's not (quite) formal theological study – it's less academic, requires less reading and doesn't provide a qualification¹
- It's more specific than general church leadership formation – we focus on children, families, intergenerational ministry and mission
- It's not (just) a network peer group – we assume less experience in ministry

PRIORITIES

- Formation
 - of leaders
 - of faith & spiritual disciplines
 - of ministry thinking and practise (through action-reflection)
 - of disciples who make disciples
- Equipping
 - with practical skills for ministry and mission
 - with ideas and strategies for ministry with children and families
 - with theories and concepts of faith formation, mission and leadership
- Experience
 - expertise and know-how from high quality trainers
 - in a range of ministry models and resources
 - in more formalised ministry (for discerning vocation)
 - input from other Christian denominations and ministries

¹ Gaining a formal qualification through this course may be possible – please contact us to discuss further

TIME COMMITMENT

Approximately two days per week:

- One day per week cohort gatherings (Wednesdays from Feb to early Dec, excluding school holidays) with some reading and assignment work
- 8 hours per week placement in your church (or other ministry). This is a minimum and may be increased if agreed between intern and their supervisor and if the honorarium is increased accordingly. Of course, this will then increase your total time commitment beyond two days per week.

You'll also schedule regular supervisor and mentor meetings at mutually convenient times.

CALENDAR

The weekly cohort gatherings will be from 9:30am – 4pm on Wednesdays, with breaks roughly for the school holidays.

| Term 1 | Term 2 | Term 3 | Term 4 |
|----------|--------|-------------------------------------|--------|
| 5 Feb | 22 Apr | 15 Jul | 7 Oct |
| 12 Feb | 29 Apr | 22 Jul | 14 Oct |
| 19 Feb | 6 May | 29 Jul | 21 Oct |
| 26 Feb * | 13 May | <i>1 Aug Generations Conference</i> | 28 Oct |
| 4 Mar | 20 May | 5 Aug | 11 Nov |
| 11 Mar | 27 May | 12 Aug | 18 Nov |
| 18 Mar | 3 Jun | 19 Aug | 25 Nov |
| 25 Mar | 17 Jun | 26 Aug * | 2 Dec |
| | 24 Jun | 2 Sep | 9 Dec |
| | | 9 Sep | |
| | | 16 Sep | |
| | | <i>19 Sep Torque Training Day</i> | |

* two-day intensive this week

* two-day intensive this week

SCOPE



COHORT GATHERING CONTENT AREAS

| Term 1 | Term 2 | Term 3 | Term 4 |
|-------------------------------|-------------------------------------|----------------------------------|-------------------------------------|
| Bible God Self Child | Mission Discipleship Strategy | Culture Leadership Purpose | Kingdom Family Multiplication |

- The **Bible** and knowing God
- **Child** theology, spirituality and context
- **Practical skills, ideas** and **resources**
- **Community** engagement and **mission**
- Faith formation principles and strategies
- Development theories and learning styles
- **Family** ministry and parent partnership
- Pastoral and caring conversations
- Games, ice-breakers, songs, small groups
- Asking and addressing **questions**
- **Intergenerational** ministry and mission
- Discipleship and spiritual disciplines
- **Leadership, teams**, conflict resolution
- Personal styles and **self-awareness**
- Child safety and child participation
- Soul care, personal **purpose** and S.H.A.P.E.

STYLES OF ENGAGEMENT

Each time we gather, we aim to engage:

| | | |
|---|--|---|
| <p>the Head</p> <p>with concepts, theories and principles of faith formation to know more about God and self</p> | <p>the Heart</p> <p>through engaging with stories of God, others and self to better know God and self</p> | <p>the Hands</p> <p>with practical tools, models and resources by learning in ways that model effective ways of ministry</p> |
|---|--|---|

Between cohort gatherings, interns will read required and optional books and articles, as well as preparing a variety of assignments to engage in a different style of learning and better explore practical applications. Interns will also spend time with their supervisor and mentor in one-on-one conversation.

PRACTICAL ELEMENTS

- Regular church-based responsibilities as agreed with your supervisor for your placement
- Ministry Project – see [Ministry Project](#) below
- Participation in one SU program – a camp or mission (at any time through to Jan 2021)
- Occasional, optional visits to ministries and events, for those who wish to get more exposure or who would like to get involved for more experience

ASSIGNMENTS

These are included in the internship to provide opportunity for deeper learning and better integration of your learning into your ministry, not to make it a heavy year of assessment. Through the year, you'll be expected to participate in:

PRESENTATIONS

- Research and present a **seminar** on a topic, issue or mission strategy
- Give a short **presentation** that teaches and models a practical ministry skill

BOOK AND RESOURCE REVIEWS

- Review **two books** on the required reading list
- Make a Bible timeline using the Jesus Storybook Bible
- Investigate and review (250 words) one **resource**

PERSONAL

- Complete two personal **surveys** to help discover spiritual gifts and your leadership style
- Write a personal **reflection** (800 words) on your formative life and ministry experiences

OTHER

- Participate in monthly online forums and **discussion**
- Conduct a community research **listening** exercise in your local ministry context

These assignments are spread throughout the year. The dates and topics for the seminars and presentations will be allocated according to the group's preferences, so dates will be flexible for each individual. Some time will be given during the Wednesday gatherings to work on the above, though it's likely some extra time will be needed at home.

For students working towards qualifications, additional assessments may be required.

ON-RAMPS

There is no requirement for past training or experience, though generally participants will have volunteered in ministry or mission for at least 12 months in some capacity, preferably with children and families. The internship has been developed for 18 – 25 year olds but is open to all. For those under the age of 18, there will be some additional application requirements.

Applicants are required to have a current and valid [Working With Children Check](#).

WHO MIGHT GET INVOLVED?



Aaron recently took on a key volunteer position in children's ministry in his church in regional Victoria. One quarter of the children are his daughters. The internship will help him develop a network of relationships with others around the state who he can be supported by and learn from. It will help him develop a greater sense of ownership in the role now that he and his church recognise this as a formal 1 day per week volunteer position. It will give him a solid foundation of training for his work, without requiring him to take on formal academic study and the intensity of reading and writing that comes with it. He'll get some professional development and exposure to new ideas for his ministry. He doesn't know it yet, but in years to come he will continue to catch up with the network he has developed, for support and sharing of ideas.



Bronte is now in her 3rd year of a Bachelor of Education (early years) at a Uni in Melbourne. She has volunteered in the Sunday morning Kids Church for a couple of years at her local Melbourne church. She is super passionate about pre-school ministry and wants more experience in the field, along with some theological training to support her secular education. She didn't feel that the opportunities in her church were enough, so – in consultation with her denomination – she has been given a placement in another church 10 minutes down the road and will support the Generations Pastor there to develop a new pre-school ministry in a 1½ day per week role alongside her Uni studies.



Charlotte has long known that she's heading to Bible College and will spend her life in formal ministry, but she wants to enjoy one more year living in regional Victoria before moving into Melbourne for her study. While she works a couple of part time jobs to save up the cash for her move, she will take on a 1 day per week position in her local church to work alongside the Children & Families Minister and get a taste for what vocational ministry actually involves. Her ministry project will be something in the local primary school, but she's not sure what that will look like yet and is looking forward to learning some strategies for community development and local church-based mission principles – and she'll carry these things into the rest of her ministry life too.



David is a 19 year old Melbournian without a plan. He has deferred a Bachelor of Communication and is feeling that it's time for a gap year to discern where God is calling him. Alongside his part time jobs delivering take away, selling electricity contracts and doing some admin for his mum's pastry business, he's decided to take on an internship at his local church. He's looking forward to journeying with the cohort of other interns and getting a better understanding of the Bible, setting up some good habits and spiritual disciplines for himself and taking his role on the Messy Church team more seriously, with a better understanding of how the ministry works and how faith is formed in children (and his own faith).

OFF-RAMPS

- Continued volunteering in your church, with a greater capacity/responsibility
- Formal paid employment in your church (if the opportunity becomes available)
- Formal paid employment in another vocational ministry
- A community of practice, where practitioners gather regularly to reflect and learn
- Formal academic ministry training at a Bible college

OUTCOMES

Working with churches, Scripture Union aims to make God's Good News known to children, young people and families, and encourage people of all ages to meet God daily through the Bible and prayer, so that they may come to personal faith in our Lord Jesus Christ, grow in Christian maturity and become both committed church members and servants of a world in need.

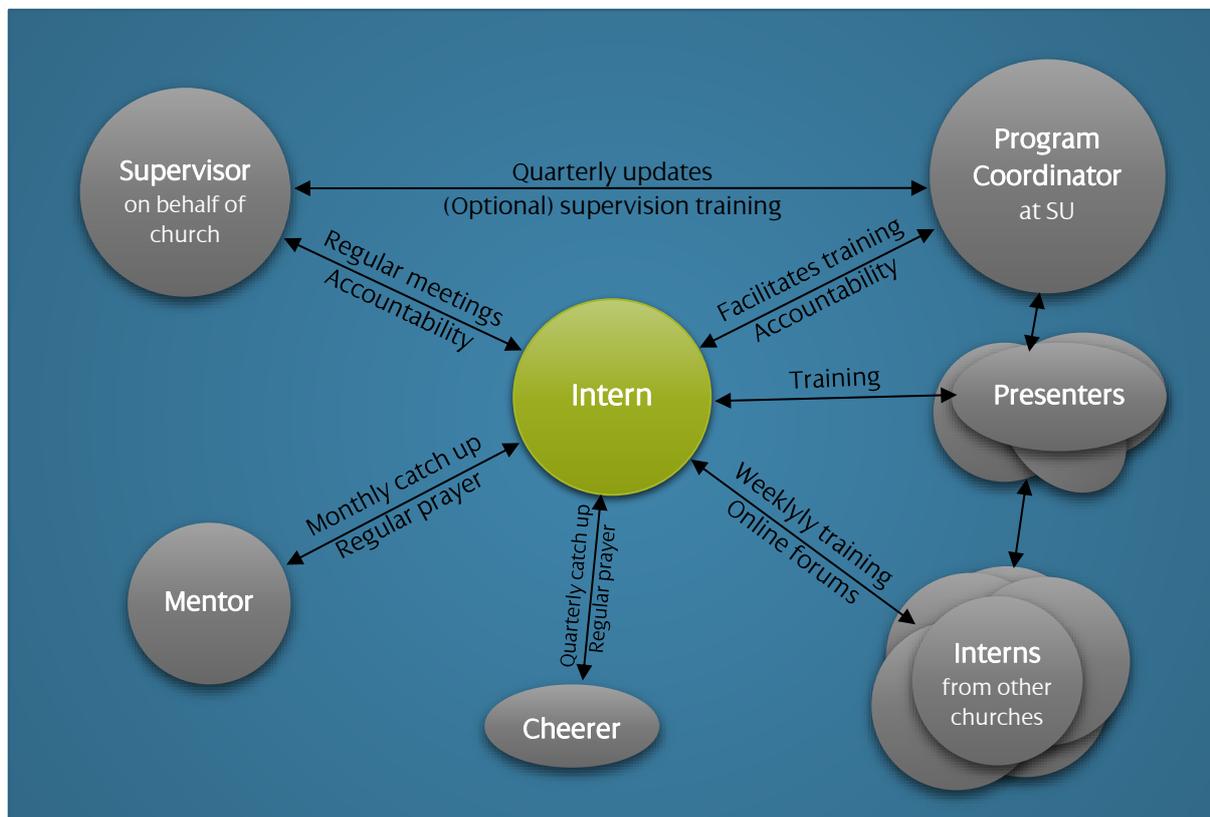
For almost 140 years SU Victoria has been training and equipping volunteers to serve in SU summer missions, holiday camps and school program and providing resources for interactive Bible engagement.

Through this internship we hope to develop innovative and self-aware leaders, resource churches for effective ministry with children and families and see stronger missional engagement.

Seeking to partner with and resource local churches, SU Victoria is gifting the training and initiating the program, offering interns and churches our specialist experience. We hope to help Christians work together by fostering networks between denominations and churches. We hope to develop a stronger connection between local church ministries and SU's ministries – which are run by volunteers from local churches.

We hope to see participants empowered in Jesus' transforming story, better equipped and resourced for mission and ministry.

WHO IS INVOLVED?



SUPERVISOR

Acts on behalf of the placement/church and is involved in the application process along with the intern. The supervisor directly supports the intern's learning and experience, meets with them regularly about their responsibilities and guides the action/reflection cycle.

MENTOR

Is found by the intern, probably someone from their same church but preferably not heavily involved in the same ministry as the intern. The mentor is more interested in the intern's personal journey, holds them accountable in their spiritual practices and relationships.

Further information and training will be available for those taking the Supervisor, Mentor and Cheerer roles.

CHEERER

Is found by SU and is a less formal role. They hold the intern in prayer and like to hear how things are going. They are from a different church, they help to expand the vision of the intern by coming from a different tradition, generation and experience. They connect into the broader SU family, ask thought provoking questions, and most importantly: they cheer!

PRESENTERS

Come from a variety of denominations and experiences, bringing expertise and insight from their perspectives on mission and ministry with families.

INVESTMENTS AND BENEFITS

| | Investment | Benefits |
|---------------------|---|--|
| Participant | <p>8 hours each week in ministry in your church (or more, as agreed with your supervisor) and leading a ministry project in your context</p> <p>Active participation in the cohort gathering and learning days, and the 2 x two-day intensives</p> <p>Covering the cost of the 2 x two-day intensives (approx. \$100 each) and the purchase of some books (approx. \$70-100, or less if you will buy eBooks)</p> <p>Reading tasks and assignments</p> <p>Commitment to regular meetings with your supervisor and a mentor</p> <p>Traveling to the weekly cohort gatherings (online options are available for those outside of Melbourne)</p> <p>Participation in one SU mission or camp</p> | <p>Practical skills for ministry with children and families</p> <p>Personal discipleship and growth in spirituality.</p> <p>Focused leadership development</p> <p>Ideas, resources and strategies for engaging with your local context and engaging children with the Bible</p> <p>Skills in action-reflection, self-awareness, theological reflection</p> <p>Relationships and networks</p> <p>Exposure to different churches, denominations and cultures, which can make you more employable in the future</p> <p>Discernment in vocation and a pathway into ministry, further study</p> <p>Greater confidence in engaging with people, ministry, the Bible, mission</p> |
| Local Church | <p>A supervisor who will oversee your intern's ministry activities and meet with them weekly or fortnightly with guidance, support, reflection and feedback</p> <p>An honorarium to support your intern (recommended minimum of \$1200 across the year) as well as reimbursing any expenses they incur in their ministry program(s)</p> <p>A mentor to pray for your intern and check in with them monthly</p> <p>(optional) cover your intern's cost of the 2 x two-day intensives (food/accommodation) and/or their book purchases</p> <p>(optional) sponsoring your intern to join an SU mission or camp team (approx. \$300)</p> | <p>Increased expertise in spiritual growth and faith formation in children & families and intergenerational communities.</p> <p>Greater capacity, focus and passion in families and children's ministry, improving ownership and initiative</p> <p>Greater visibility around investing in emerging leaders, with the framework and training provided</p> <p>Someone to bounce ideas with, a broader spread of ministry load</p> <p>The chance for high-level thinking and input from experienced practitioners, new insights for ministry</p> <p>(optional) Training in ministry supervision and mentoring</p> |
| SU Victoria | <p>Covering the cost of facilitating the program</p> <p>Providing training structures, content and expertise in the field</p> <p>Providing practical and theoretical resources for participants</p> <p>Providing this framework for local churches to more easily invest in an emerging leader</p> | <p>In partnership with churches, increased capacity for children and families ministry across churches in Victoria</p> <p>SU Volunteers from intern churches have increased missional ministry skills and understanding</p> <p>Greater exposure to SU's mission programs and volunteer opportunities</p> <p>Greater profile of SU being in partnership with churches.</p> |

FINANCES

| What | Who | Cost |
|---|--|--|
| Facilitating the program, trainers and presenters | Covered in full by SU | |
| Two-day residential intensive in February | Covered by participant (or, optionally subsidised by their church) | \$100 |
| Two-day residential intensive in August | Covered by participant (or, optionally subsidised by their church) | \$100 |
| Required and optional books | Covered by participant (or, optionally subsidised by their church) | \$70 - \$100 (or less for eBooks) |
| Honorarium to the intern * | Covered by church ** | \$1200 recommended minimum for 8hrs/wk |
| Participating in an SU program | Covered by participant (or, optionally subsidised by their church) | \$300 |

*You might like to pay this in two instalments, early in each semester, to help symbolise that it is a gift and investment into an emerging leader, rather than payment for service.

** If the church cannot find the finances in their budget to gift the intern, consider inviting members of the congregation to invest in the development of your intern. Alternatively, your church could partner with another local church to share the investment and increase the value of the experience in your local community. If the intern needs to help with raising the funds themselves, **SU can provide training, frameworks and strategies for building partnerships for ministry.** Please contact SU Victoria's Engagement and Equipping Team us to discuss further.



MINISTRY PROJECT

Through the year, each intern will develop a ministry project in consultation with their supervisor. This might be a new initiative that emerges from the content they are hearing, the development of an idea that has been floating around the church, or a specific passion the intern brings with them. It is important that both the intern and their supervisor agree on – and are energised by – the project, and that it reasonably fits within their agreed ministry time.

Some ideas for potential ministry projects include:

- Start a new group
 - In a local school
 - An after school club
- Messy Church
- Put on a show or event
 - Christmas Story walk-through
 - Celebration day / carnival
- A Holiday Program
- Get involved with playgroup or English Conversation Classes
 - Develop a new initiative within the existing program
- A new responsibility within your congregation's worship time
- Reworking part of the Sunday morning children's ministry

It's possible for the ministry project to commence at the beginning of the internship year, but it's also fine to have zero plans in the beginning. The content of the course and exposure to new ideas and ministries will likely support the development of a new idea during the year, so it might happen mid-year or even next December. Part of the course content is around planning events and ministries, setting goals and strategies and forming a team – all things which will make the ministry project easier as time goes along.

READING

REQUIRED READING

- [The Jesus Storybook Bible](#) (Lloyd-Hones)
- [E100 Bible Readings](#) (Kuniholm)
- [Perspectives on Children & the Gospel](#) (Buckland)
- [Come and Follow](#) (Cupit)
- [Children's Ministry in the Way of Jesus](#) (Beckwith / Csinos)
- [The Life You've Always Wanted](#) (Ortberg)
- Plus *at least one* book (preferably from the extra list below)

SUGGESTED EXTRA READING

- [7 Family Ministry Essentials](#) (Anthony / Marshman)
- [Practicing the Way of Jesus, Life Together in the Kingdom of Love](#) (Scandrette)
- [InterGenerate](#) (ed. Allen)
- [Messy Church](#) (Moore)
- [Sticky Faith](#) (Powell / Clark)
- [Let Your Life Speak](#) (Palmer)



AGREEMENTS

These will be presented as Memorandums of Understanding for signing by all parties as part of the Application Process.

THE PARTICIPANT AGREES TO

- Meet regularly with God through the Bible, prayer and worship.
- Set goals and proactively work towards them with the support of your supervisor.
- Meet regularly with your supervisor and be attentive to your agreed tasks and responsibilities.
- Abide by the values and policies of your church.
- Participate fully in the gathered cohort training days (online participation is an option for most sessions for those outside of Melbourne).
- Complete assigned work, seminar presentations and contribute to monthly online forums and discussions.
- Encourage and support other interns who are participating.
- Be reliable, punctual and honest.
- Support the values and mission of SU Victoria.
- Participate in ChildSafe SP3 Training.
- If possible, volunteer in an SU Victoria mission or camp once during the year at a time that doesn't clash with a responsibility in your church (e.g. Primary MAD Camp at Easter, a mid-year Coolamatong camp, or a summer SUFM, Theos or Holiday Camp).
- Raise issues related to the internship or that might impact on your internship as quickly as possible with the Program Coordinator.
- Be in relationship with a mentor and meet at least monthly with them at a mutually agreed time.
- Understand that your church is not obliged to carry on any employment beyond the agreed end date.
- If necessary, participate in some raising of funds to help the church placement cover your honorarium.
- Cover the costs of the 2 x two-day residential intensives away, approx. \$100 each.
- Cover the costs of required and optional reading, approx. \$70-100 for hard copies or less for eBook versions.

THE CHURCH, THROUGH THE SUPERVISOR, AGREES TO

- Formulate a Position Description for your intern's role, to engage them in meaningful ministry that aligns with their gifts and passions
- Ensure that your intern is screened for their suitability for working with children and for leadership in ministry in your church. Ensure they are not taking on more responsibility than is healthy for them and for your church, taking into account their age, experience and current capacity, the level of support you will give them, while also being mindful of the increased capacities they will develop through the year.
- Supervise, support and empower your intern in their week-to-week tasks and responsibilities, including regular meetings with them to check in

- Attend the SU Victoria supervisors gathering at the start of the year (in person or online). Optionally attend the Supervisor's Training for your own PD
- Set goals with your intern, support them in achieving these and give opportunities for them to reflect on their experiences
- Assist your intern have a healthy approach to ministry, with adequate time for rest, relationships and leisure – and model this for them as much as you can too!
- Generously support your intern (this program is intended to be an investment in leadership and mission)
 - Give an honorarium as a financial symbol of the investment. Recommended minimum of \$1200 across the year (or more, if the placement is greater than 8 hours per week)
 - Optionally cover the cost of the 2 x two-day residential intensives away
 - Optionally contribute to the fees associated with your intern joining an SU mission or camp team at some point during the year
- Treat your intern as a genuine member of the team
 - Commission them at the beginning of the year
 - List them on staff boards and websites as appropriate
 - Treat as a member of staff, for insurance and other legal purposes
 - Integrate them into the team and help them access any resources they require
 - Invite them, as appropriate, to provide updates on their experience to the church during the year
 - Celebrate their year with the church community as they conclude
- Hold your intern accountable to the values and policies of the church
- Hold your intern, and Scripture Union, in prayer
- Assist your intern in finding a mentor, if they don't already have one
- Support your intern in finishing their year well, and encourage them into further opportunities, in your church or elsewhere

THE MENTOR AGREES TO

- Meet at least monthly with the intern at a mutually agreed time
- Support the intern and contribute to their personal growth, development and confidence
- Pray and intercede for the intern
- Liaise with the supervisor or SU Program Coordinator as necessary with feedback, questions or concerns

THE PROGRAM COORDINATOR, ON BEHALF OF SU VICTORIA, AGREES TO

- Facilitate the internship, including the application process and the training sessions throughout the year
- Communicate expectations with the church and the supervisor upfront, so that these don't shift throughout the year
- Provide information, support and training for Supervisors and Mentors
- Act as a referee for the intern in future applications for work or study
- Connect the intern with an SU cheerer
- Certify the intern's completion of the program

THE SU CHEERER AGREES TO

- Connect with the intern four to five times throughout the year to hear their excitement and struggles
- Regularly pray and intercede for the intern



APPLICATION PROCESS

1. Participant and supervisor (representing the church) read through the Prospectus 2020 document and can agree to the stated requirements.
2. Participant fills out an application through suvic.joinateam.org, selecting the *Engagement & Equipping: Children and Families Ministry Internship* team, as soon as possible. Applications will be considered until mid-January, depending on group size.
3. On receipt of completed application, the SU Program Coordinator will organise to meet with the participant and supervisor, to discuss the program and interview the participant.
4. SU will confirm the intern's place in the program within two weeks of the interview, then will provide further information.

SU Victoria recognises the discernment process undertaken by both the participant and church in applying and agreeing to meet the requirements and expectations outlined in the prospectus. Recommended interns have a high likelihood of acceptance into the program, however SU reserves the right to make the final decision on any application based on the information received and our decision of the applicant's suitability for the program.

If an interested participant does not have a suitable church placement, or a church is willing to take on an intern but does not have a candidate, please contact SU to discuss.

APPLICATION QUESTIONS

The Children and Families Ministry Internship Application is completed online as per the instructions on the previous page.

The questions below outline the scope of information that applicants will be asked to provide.

EXPERIENCE

- What experience do you have working with children, young people and families?
- What experience do you have working in a ministry and/or mission context?
- What experience do you have being part of a team, and leading a team?
- Outline your faith journey

COHORT GATHERINGS

- How feasible is your travel to the SU Office in Mitcham, weekly?
- If not feasible, how many times are you reasonably able to physically attend? Some sessions are compulsorily face-to-face. Do you have a computer, webcam and internet connection to be able to satisfactorily engage with the cohort online?

GOALS

- In what ways do you want to grow over your year as an intern? List some personal outcomes, as well as some for your church/ministry.
- What opportunities would you like to have through the year? What will stretch you?
- You'll be expected to initiate a ministry project in your context during the year. Do you have any idea what your project might be at this point? (it's fine if you don't – we'll work on it together through the year)

Please provide details of two referees, your church leader and a mature Christian who knows you well.

SUPERVISOR QUESTIONS

After the application is completed online, the supervisor will be contacted with these questions.

- Why are you recommending this applicant to be part of the internship program?
- What opportunities would you like them to have throughout the year?
- Does your church or community have a meeting space that we could use once during the year, if deemed necessary or beneficial for a cohort gathering?

EXAMPLE POSITION DESCRIPTION TEMPLATE

If your church doesn't have an existing template or format for position descriptions, the following may be useful as a starting point. Generally these should be 1-2 pages in length.

POSITION DESCRIPTION

CHILDREN AND FAMILIES MINISTRY INTERN 2020

Title of Role Children and Families Ministry Intern

Time Commitment Two half days per week (0.2)

Duration Commencing 28 Jan 2020
Concluding 20 Dec 2020

Purpose of Role

Scope of Role and Responsibilities

Oversight and Accountability Process

Leave

Remuneration \$1600 honorarium, split across four instalments through the year

Reimbursement of up to \$250 for books and training expenses incurred as requirements of the SU internship program

Reimbursement for all ministry costs incurred, if they are approved by _____ beforehand



FORMATION

EQUIPPING

EXPERIENCE

